

Are You Interested in Computer Information Technology?

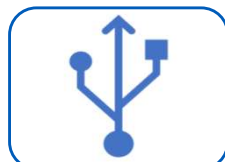
The Texas Department of State Health Services (DSHS) is looking for detail-oriented individuals with a passion for quality assurance.



Data Management



Problem Solving



Technical Assistance



Quality Assurance

How to Apply

The only way to apply for jobs with DSHS is to go through the Health and Human Services job portal: <https://jobshrportal.hhsc.state.tx.us/ENG/careerportal/>

Create a profile or log into a profile you previously created. Once a profile is created, your information will remain in the system. Adjust and adapt your application for each job you apply to.

Keywords to Search for When Looking for Available Jobs

• Database • Technology • Computer • Mathematical • Systems •

Narrow Your Search By Selecting an Agency

Dept of State Health Services

Tips for Success

You must complete an application for each position you are interested in. Describe how you meet the requirements. Review your application to make sure your preferences (shift, location, hours, and days you can work) match the requirements for the job you are applying to. Sign and submit your application.

To view current job postings, visit: <https://jobshrportal.hhsc.state.tx.us/ENG/careerportal/>



TEXAS
Health and Human
Services

Texas Department of State
Health Services

dshs.texas.gov

Examples of Entry Level Jobs in Information Technology

Systems Analyst IV

- Oversees and implements systems and procedures for complex HIV data systems.
- Supports and performs the planning, testing, administration, operation and maintenance of databases.
- Responsible for extensive end-user training and ensuring end-user confidence and acceptance of the system, workflow and report design, technical assistance, and managing program help desk requests.

Research Specialist

- Provides expert technical assistance on the Texas Immunization Registry.
- Provides support to DSHS programs and other internal and external entities submitting data to the registry.

Program Specialist

- Performs moderately complex consultative services, technical assistance, and research support in the Immunization Section.
- Collects, organizes, analyzes, and prepares materials in response to requests for school and child-care data.

Interested in next steps? Experience working with confidential medical records, files, and information is preferred. Performing tasks with a high degree of accuracy and paying close attention to detail is valued. The ability to follow standard operating procedures and protocols accurately will strengthen applications.



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