Are You Interested in Working for Texas Health Steps?



The Texas Department of State Health Services (DSHS) is looking for individuals with a passion for helping and connecting with others.







Problem Solving



Program Evaluation



Community Outreach

### **How to Apply**

The only way to apply for Texas Health Steps jobs with DSHS is to go through the Health and Human Services job portal: <a href="https://jobshrportal.hhsc.state.tx.us/ENG/careerportal/">https://jobshrportal.hhsc.state.tx.us/ENG/careerportal/</a>

Create a profile or log into a profile you previously created. Once a profile is created, your information will remain in the system. Adjust and adapt your application for each job you apply to.

# **Keywords to Search for When Looking for Available Jobs**

· Texas Health Steps · Liaison · Consultation · Assistance · Recruitment · Resource · Community ·

# Narrow Your Search By Selecting an Agency

Dept of State Health Services

# **Tips for Success**

You must complete an application for each position you are interested in. Describe how you meet the requirements. Review your application to make sure your preferences (shift, location, hours, and days you can work) match the requirements for the job you are applying to. Sign and submit your application.

To view current job postings, visit: https://jobshrportal.hhsc.state.tx.us/ENG/careerportal/



# **Example of an Entry Level Job at Texas Health Steps**

### **Program Specialist II**

- Recruits and retains medical/dental providers by providing technical assistance.
- Develops and conducts training programs on policies and procedures as requested by providers.
- Acts as a liaison between providers and state programs.
- Educates and promotes the Texas Health Steps program within the community.
- Identifies gaps in program resources, and develops Corrective Actions Plans if requested.
- Prepares reports and studies on provider relations.

Interested in next steps? A Bachelor's Degree in Public Health or a related field is required for positions at Texas Health Steps. Experience in written communication, oral presentations, and knowledge of resources and programs that serve children is preferred.



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