



Form 1: Internship Description

Office of Practice and Learning
DSHS Internships

Internship Title: Epidemiology Program Intern			
Internship Location (Please also indicate if the internship is offered In-Person only, Virtual only, or either In-Person or Virtual): Public Health Region 8 Headquarters: 7430 Louis Pasteur Drive, San Antonio, Texas 78229 In-person		Preceptor Name and Title: Elise Rush, Epidemiology Manager	
Brief Description Include minimum of 3 learning objectives			
<ul style="list-style-type: none"> The intern will be able to describe the principles of epidemiological public health follow up. The intern will participate in developing and updating program policies and procedures. After receiving training from the Epidemiology Program staff, the intern will be able to complete infectious disease investigations for Texas Notifiable Conditions 			
Approximate Total Weekly Hours: 20-40 hours/week	Paid: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	DSHS Division: Public Health Region 8	Program: Epidemiology

Population Focus (Check all that apply)

<input checked="" type="checkbox"/> Infant/Newborn	<input checked="" type="checkbox"/> Adolescent	<input type="checkbox"/> Children and Youth with Special Healthcare Needs	<input checked="" type="checkbox"/> Adults
<input type="checkbox"/> Mothers	<input checked="" type="checkbox"/> Elderly	<input type="checkbox"/> Populations at risk for and with STDs	<input type="checkbox"/> DSHS employees
<input type="checkbox"/> Zoonosis	<input type="checkbox"/> Geographic or Tribal Community	<input type="checkbox"/> Other special populations	Other: All populations within Public Health Region 8

Functional Focus (Check all that apply)

<input type="checkbox"/> Program Administration	<input type="checkbox"/> Program Implementation	<input type="checkbox"/> Screening and Assessment	<input type="checkbox"/> Service Coordination
<input type="checkbox"/> Program Planning	<input type="checkbox"/> Policy Analysis and Development	<input checked="" type="checkbox"/> Epidemiology	<input type="checkbox"/> Health Information Technology

<input checked="" type="checkbox"/> Program Development	<input type="checkbox"/> Manual Development	<input checked="" type="checkbox"/> Disease Surveillance	<input type="checkbox"/> Lab Services
<input type="checkbox"/> Program Evaluation	<input type="checkbox"/> Research	<input type="checkbox"/> Database Design and Development	Other:

Dimensions of Public Health (Check all applicable)

<input type="checkbox"/> Behavioral Health	<input type="checkbox"/> Laboratory Science	<input type="checkbox"/> Environmental Health
<input checked="" type="checkbox"/> Infectious Diseases	<input type="checkbox"/> Chronic Disease	<input checked="" type="checkbox"/> Epidemiology
<input type="checkbox"/> Prevention- Health Promotion	<input type="checkbox"/> Oral Health	<input type="checkbox"/> Zoonosis Control

Internship Details

Intern Activities

What will the intern do during their internship? Use verbs to describe activities.

- Review current Epidemiology Program policies and procedures
- Update procedures to reflect current public health practice
- Participate in Epidemiology Program activities, including investigation of Texas Notifiable Conditions

Intern Deliverables (at least one)

What will the intern produce or complete at the end of the internship?

As part of an end-of-semester celebration of the interns, the intern will give a brief powerpoint or poster presentation of their project and experience to an audience of DSHS staff and university partners.

Applicant Qualifications

Required	Skill (check all that apply)	Proficiency (check one for each app.)
	<input checked="" type="checkbox"/> Microsoft Office: <input checked="" type="checkbox"/> Word <input checked="" type="checkbox"/> Excel <input checked="" type="checkbox"/> PowerPoint	<input type="checkbox"/> Basic <input checked="" type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
	<input type="checkbox"/> Statistical Analysis applications (SPSS, STATA, etc.)	<input type="checkbox"/> Basic <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
	<input type="checkbox"/> Tableau or similar applications	<input type="checkbox"/> Basic <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
	<input type="checkbox"/> Other software applications:	<input type="checkbox"/> Basic <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
	Academic level and/or degree or field/discipline	
Bachelor's degree student in a public health or other related field		
Other required qualifications (list below)		
<ul style="list-style-type: none"> • • 		

	<ul style="list-style-type: none"> • • 	
Preferred	Skill (check all that apply)	Proficiency (check one for each app.)
	<input checked="" type="checkbox"/> Microsoft Office: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Word <input checked="" type="checkbox"/> Excel <input checked="" type="checkbox"/> PowerPoint 	<input type="checkbox"/> Basic <input checked="" type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
	<input type="checkbox"/> Statistical Analysis applications (SPSS, STATA, etc.):	<input type="checkbox"/> Basic <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
	<input type="checkbox"/> Tableau or similar applications	<input type="checkbox"/> Basic <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
	<input type="checkbox"/> Other software applications: Enter Relevant Statutes	<input type="checkbox"/> Basic <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
	Academic level, degree and/or field Bachelor's degree in a public health or other related field	
Other preferred qualifications (list below) <ul style="list-style-type: none"> • MPH Student • • • 		

Application Instructions

Qualified and interested applicants must submit the following items to the contact below:

<input checked="" type="checkbox"/> Application	<input type="checkbox"/> Letter of Interest	<input type="checkbox"/> Two letters of recommendation Instructions: Letters from current or former supervisor or faculty members (in lieu of reference checks).
<input checked="" type="checkbox"/> Resume	<input type="checkbox"/> Writing Sample	<input type="checkbox"/> Other documents:

Contact Information

Contact Name and Information	Name: Craig Gilden Credentials: MEd Title: Education Coordinator Email: internships@dshs.texas.gov
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